

Voluntary Tax Withholding Form

Your unemployment benefits are subject to federal income tax. The federal income tax law does not require us to withhold taxes from your weekly unemployment benefits. However, you can choose to have 10% of your weekly benefit payment deducted for income tax.

Employment Security cannot refund any money we withhold for income tax purposes. If we overpay you, and the payment includes an Internal Revenue Service (IRS) deduction, you will have to repay the benefits you received, along with the amount we have withheld and sent to the IRS.

While it is your choice, we recommend that you choose to have income tax withheld from your benefits. This will help you avoid a large tax bill.

If you choose to have income tax withheld from your benefits, complete and return this form.

After January 15th of each year, the department will mail an IRS 1099-G form to you showing the total benefits paid and the amount of income taxes withheld in the prior calendar year. This information is also provided to the IRS.

The amount on the 1099-G form does not include any adjustments, such as overpayments, nor does it include any amount you returned or refunded to us. If these adjustments for overpayments have been made, you must resolve the differences with the IRS using receipts or other records to support your tax return. If you have questions about reporting adjustments on your income tax, contact the IRS for assistance.

You may discontinue withholding at any time by calling the Unemployment Claims TeleCenter, but only the IRS can refund your withholding for income tax. The IRS can only refund your money if you qualify for a refund on your annual federal income tax return.

☐ ***Yes, I want 10% of my weekly unemployment benefit payment withheld for federal income tax.***

Your Name: _____

Your Signature: _____

Your Social Security Number: _____

Today's Date: _____

Return this form to:

Employment Security Department
Centralized Claims Processing Unit
P.O. Box 9555
Olympia, WA 98507-9555

OR FAX: (360) 902-9558
(877) 280-6224